PLYMOUTH BRIDGE CLUB CIO

MINUTES OF TRUSTEES MEETING HELD VIA ZOOM AND IN PLYMOUTH BRIDGE CLUB ON 12th MAY 2025 AT 5PM

Attendees:	Steve Lacey	Chair
	Allan Simpson	Treasurer
	Andy Carpenter	Secretary
	Ailie Henry	Committee
	Charles Greenlees	Commitee
	Diane McGregor	Committee
	Rachael Walters	Committee
	Bruce Foster	Committee

1. Apologies

1.1 Apologies were received from Mel Melville-Brown and Gill Seymour.

2. Minutes of Committee Meeting 24th March 2025

2.1 The minutes of the Committee meeting were accepted.

3. Matters Arising

3.1 Steve is going to follow up the wall problem with the landlord next door.

4. Treasurer's Report

4.1 Allan presented the Financial Summary up to 30th April. Total Income was £8,533. Total Expenditure was £7,572 with depreciation of £593. There is a surplus of £368 to 30th April.

4.2 Allan presented the Budget sheet for 2025, which will be updated quarterly. Actuals include insurance for the whole year. Trustee indemnity insurance is included. The forecast is to be done in July. A broadband hub is being purchased to replace the current plug in. It was agreed that we would amend the depreciation method for fixed assets to write down the small items to a nominal value, 10% straight line for the air purifiers and duplimators and 20% straight line for the other fixed assets from 22nd October 2024.

5. Membership Secretary's Report

5.1 Allan reported that we had 113 members with 2 members not renewing their membership. 14 members have not yet renewed and Allan expects that only 2 of this number will renew. A reminder has been sent and another one will be sent at the end of May.

5.2 Allan presented 4 new membership applications which were accepted.

5.3 The beginners are to be encouraged to be student members of the EBU and of the club. Steve will provide forms for the beginners.

6. Charitable Incorporated Organisation (CIO) progress report

6.1 Andy reported that we have followed up with Gard & Co's conveyancing department on the transfer of the property to the CIO. We have given them some additional information and raised some points on the transfer document for resolution.

7. Annual General Meeting 15th May 2025

7.1 Allan reported that the accounts have been finalised. Allan is prepared for questions at the AGM.

7.2 A small number of copies of the minutes of the last AGM and the EGM will be provided with a copy of each on the notice board.

8. Building Maintenance

8.1 Nothing to report.

9. Correspondence

9.1 None

10. Any Other Business

10.1 Rachael asked that on the next change of cards the jokers would be kept for use by the Canasta group. However cards are only changed when necessary. Dealers are to be advised to retain jokers when using new packs of cards.

10.2 Bruce raised the Thursday afternoon directors and scorers situation. New directors and scorers will be trained, as well as using existing players who can direct as necessary.

11. Date of Next Meeting

11.1 The date of the next meeting is Monday 28th July 2025 at 5pm.