PLYMOUTH BRIDGE CLUB CIO

MINUTES OF TRUSTEES MEETING HELD IN PLYMOUTH BRIDGE CLUB ON 28th JULY 2025 AT 5PM

Attendees:	Steve Lacey	Chair
	Allan Simpson	Treasurer
	Andy Carpenter	Secretary
	Ailie Henry	Committee
	Diane McGregor	Committee
	Rachael Walters	Committee
	Gill Seymour	Committee
	Jeremy Henderson	

1. Apologies

1.1 Apologies were received from Bruce Foster and Charles Greenlees.

1.2 Steve has invited Jeremy to the meeting to talk about bridge lessons.

2. Minutes of Committee Meeting 12th May 2025

2.1 The minutes of the Committee meeting were accepted.

3. Matters Arising

3.1 Steve is going to follow up the wall problem with the landlord next door. Ailie advised that there was no change in the stain from the photo she had taken. The upstairs gents toilet is OK.

4. Treasurer's Report

4.1 Allan presented the Financial Summary up to 30th June. Total Income was £12,258. Total Expenditure was £10,229 with depreciation of £889. There is a surplus of £1,141 to 30th June. Table money is consistent. There is an increase in teaching income and a decrease in interest income due to lower interest rates.

4.2 Allan presented the updated Budget sheet for 2025.

5. Membership Secretary's Report

5.1 Allan reported that 8 members membership had lapsed. There were new members from the October beginners class. There are currently 109 members, of which 73 are active.

5.2 Allan has prepared a draft email to sign up for Gift Aid. There are 3 members who have never played in the club and 15 members who haven't played in the club for a long time. Allan will write to all members explaining the process and forms will be available in the club.

6. Charitable Incorporated Organisation (CIO) progress report

6.1 Andy reported that the transfer form to move the property into the CIO has been submitted to the Land Registry. Gard & Co have advised that the transfer could take up to 2 years to complete. Post meeting note: Allan has ascertained from Gard & Co that we can sell the property if suitable alternative premises become available.

7. Building Maintenance

7.1 Ailie reported that the 6 monthly fire check covering emergency lighting and fire alarms had been completed. We need to replace 13 fire alarms at a cost of £760 plus £241 labour plus VAT totalling £1,200. This expenditure was approved.

8. Correspondence

8.1 None

9. Any Other Business

9.1 Steve updated on the lessons. One group has been going since October 2024 with currently 8 attendees. The April beginners class currently has 8 attendees. There will be supervised play on Monday evenings during August. Several Committee members volunteered to help while Jeremy was away. A third group will be started on 1st September 2025 and there will be an improvers group.

9.2 Kate Ledger has been approached to train as a bridge teacher and she has accepted. The club will pay the training costs.

9.3 It was agreed that we run a 9 high event on Sunday 5th October from 1 to 4.30pm with tea and cake. Table money will be £3.00 and there will be a host. Rachael will prepare a flier for this event. Steve and Allan will run the session.

9.4 Andy will send out a hosting email for Rachael.

10. Date of Next Meeting

10.1 The date of the next meeting is Monday 20th October 2025 at 5pm.