

## PLYMOUTH BRIDGE CLUB

### MINUTES OF COMMITTEE MEETING HELD VIA ZOOM AND IN PLYMOUTH BRIDGE CLUB ON 18TH NOVEMBER 2024 AT 5PM

Attendees:	Steve Lacey	Chair
	Mel Melville-Brown	Vice Chair
	Allan Simpson	Treasurer
	Andy Carpenter	Secretary
	Bruce Foster	Committee
	Rachael Walters	Committee
	Gill Seymour	Committee
	Diane McGregor	Committee

#### 1. Apologies

1.1 Apologies were received from Charles Greenlees and Ailie Henry.

#### 2. Minutes of Committee Meeting 7th October 2024

2.1 The minutes of the Committee meeting were accepted.

#### 3. Matters Arising

3.1 None

#### 4. Treasurer's Report

4.1 Allan presented the Financial Summary up to 31st October. Total Income was £19,354.44. Total Expenditure was £16,425.76 with depreciation of £1,018.00 and loss on disposal of fixed assets of £776.97. There is a surplus of £1,133.71 to 31st October. There has been a good increase in table money and an increase in gas and electricity costs as expected. We have purchased a new duplimator – the old one was beyond economic repair. An increase was agreed in Clare's hourly rate to £17.50 per hour from 1st April 2025.

4.2 The manner of payment for the Children in Need charity event changed this year so that the donations went directly to the charity and an administration fee to ecats. It was agreed that the full table money would go to Children in Need and the club would pay the administration fee. It was agreed that the money from the book jar, £24.70, would also be given to Children in Need. We will consider running our own event next year.

#### 5. Membership Secretary's Report

5.1 Allan reported that we had agreed to 2 new members and so there are 113 members currently. There are 19 people in the beginners class tonight who may go on to evening bridge.

#### 6. Charitable Incorporated Organisation (CIO) progress report

6.1 Allan reported that the club became a CIO on 22<sup>nd</sup> October. We have approached 3 solicitors to arrange the transfer of the assets/liabilities to the CIO. Allan has found out from the Land Registry that Andy Carpenter, Ailie Henry and Jenny Young are registered as Trustees even though Jenny stood down in 2019. Allan and Andy had a meeting with Foot Anstey on Tuesday 12<sup>th</sup> November. They have now provided an estimate of up to £4,750 +VAT. Allan has gone back to County Bridge Club on their transfer and it appears that their minutes were sufficient to effect the transfer. Allan contacted Gard & Co today in order to get another quote and a meeting has been arranged for Monday morning with Allan and Andy in attendance. We will ask them to prepare the paperwork to remove Jenny Young as a Trustee at the same time.

## **7. Building Maintenance**

8.1 Steve advised that there is damp on the wall of the Gents toilet upstairs. Jeremy will look at it to see whether he can undertake the repair.

8.2 PAT testing has been completed at a cost of £75.

## **8. Correspondence**

9.1 None

## **10. Any Other Business**

10.1 The idea was suggested of a table of four on BBO to encourage a player. Andy to talk to the person concerned. Steve said he would play with the person concerned on a Tuesday evening on an occasional basis.

## **11. Christmas / New Year closure**

11.1 The club will be closed on 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup>, 27<sup>th</sup> and 31<sup>st</sup> December and 1<sup>st</sup> January. We will not run the BBO session on Tuesday 24<sup>th</sup> December.

Bruce to talk to Newton Abbot about 31<sup>st</sup> December – they have subsequently advised that they will not run the session on 31<sup>st</sup> December.

11.2 The Christmas party will be held on Thursday 12<sup>th</sup> December. A working party was agreed to organise the event. The buffet has been booked with Raffles. The total charge will be £12 per person including £2 table money.

## **12. Date of Next Meeting**

12.1 The date of the next meeting is Monday 13<sup>th</sup> January 2025 at 5pm. Mel will chair the meeting in Steve's absence.